

**APPLICATION FOR EMPLOYMENT – HR4 (10/07)**

*Applicants are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap, or any other legally protected status.*

**We are an at-will, equal opportunity employer**

Date: \_\_\_\_\_ Date you will be available for work: \_\_\_\_\_

**Personal Information:**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**Department(s) applying for: Activities Housekeeping/Rock 'n' Roll Cafe Maintenance Security Reservations/Front Desk.** Type of work: Full-time Part-time Days/hours available? \_\_\_\_\_

Have you ever worked here before? If yes: When, how long, and for which department? \_\_\_\_\_

Would you agree to a complete pre-employment background check and substance abuse check? \_\_\_\_\_

For certain jobs, you *must* be able to lift, carry, push, pull, drag, and/or move a minimum of 25 pounds.

Would you be able to fulfill this requirement? Yes  No

Please read and sign a copy of job description. Check here that you have received a copy of the job description

Have you ever been convicted of a felony? Yes No If yes: When, how long, and for what crime? \_\_\_\_\_

**Military Service:** \_\_\_\_\_

**Educational Information:**

**High School:**

Name of school: \_\_\_\_\_ Location: \_\_\_\_\_

Dates attended: \_\_\_\_\_ Areas of study: \_\_\_\_\_ Date of graduation: \_\_\_\_\_

**College:**

Name of school: \_\_\_\_\_ Location: \_\_\_\_\_

Dates attended: \_\_\_\_\_ Major: \_\_\_\_\_ Date of graduation: \_\_\_\_\_

Type of degree: \_\_\_\_\_

**Graduate Studies:**

Name of school (s): \_\_\_\_\_ Location: \_\_\_\_\_

Dates attended: \_\_\_\_\_ Major: \_\_\_\_\_ Date of graduation: \_\_\_\_\_

Type of degree: \_\_\_\_\_

*If you need additional space, please use reverse*

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NAME: \_\_\_\_\_

**Special skills:** *Please describe any special skills and/or qualifications for the type of work you desire*

**Employment Information** (beginning with most recent):

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Street address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Dates of employment (month/year): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Describe duties/responsibilities/special accomplishments: \_\_\_\_\_

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Street address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Dates of employment (month/year): \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Describe duties/responsibilities/special accomplishments: \_\_\_\_\_

**Personal references** (*Please, do not include relatives*):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone number where they can be reached: \_\_\_\_\_ A.M. P.M. Years known: \_\_\_\_\_

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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone number where they can be reached: \_\_\_\_\_ A.M. P.M. Years known: \_\_\_\_\_

\*\*\*\*\*

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone number where they can be reached: \_\_\_\_\_ A.M. P.M. Years known: \_\_\_\_\_

*If available, please submit resume*

\_\_\_\_\_

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NAME: \_\_\_\_\_

1. I authorize the investigation of all statements contained in this application and release from all liability any persons or employees supplying such information; and I also release the company from all liability that might result from making the investigation.
2. I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts on this application (or on any required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.
3. I agree, if I am offered and accept a position, to conform to all existing and future Company rules and regulations and I understand that the Company reserves the right to change wages, hours and working conditions as deemed necessary. ***I ALSO UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT WILL BE AT-WILL, MEANING THAT EITHER PARTY CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME AND FOR ANY OR NO REASON.***
4. I understand that any employment offer is contingent upon my providing, within three (3) working days of employment, valid proof of identity and eligibility to work in order to comply with the Immigration Reform and Control Act of 1986.
5. I have read and reviewed the information provided in this application and the above statements. By signing this application for employment, I certify that I understand all parts of it and have answered all questions completely and fully.

\_\_\_\_\_  
 Signature Date

**For Treasure Lake Human Resources Only:**

Interviewed on: \_\_\_\_\_ By: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Hired: Yes No Start Date: \_\_\_\_\_

Resume attached: Yes No

Refused employment, due to: \_\_\_\_\_

\_\_\_\_\_

***WE ARE AN AT-WILL, EQUAL OPPORTUNITY EMPLOYER***